

REFERENCING PROCEDURE

We will ask you to fill out an application form to provide us with details of your employer, landlord (where applicable) and bank account. Once we have these, we will then write to them.

If we don't receive the references in time, we will ask for the following:-

- a. 6 months consecutive bank statements.**
- b. 6 monthly or 12 weekly payslips.**
- c. If you are self employed you will need to provide an accountants reference, and confirmation that you are paying income tax. If you have been self-employed for less than 12 months we will need sight of either your accounts books or CIS vouchers if you are in the construction Industry.**
- d. A Previous landlord reference, if you have not previously rented we will require a personal reference.**

Once we are satisfied with the references we have received we will call to arrange a convenient date and time for you to move in to your property.